

COQUITLAM RIVER ELEMENTARY

ONLINE SCHOOL PURCHASES 2014 - 2015

We will be trialing an online ordering system for all PAC purchases so as to ensure accuracy with the orders and to make the process as easy for everyone as possible. We hope to fully transition to this service for the following school year. Please register your child(ren) and complete any purchases for the remainder of the school years using this system.

This will include, but is not limited to:

- Monthly hot lunch days
- School dances and events
- Sports day concession items
- PAC donations
- Volunteer recruitment
- Active morning club sign up

Here's how to get started...

- ✓ Go to **cre.hotlunches.net**
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **CRHL**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends Leduc Estates School
- ✓ Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order available products and events for your child(ren)

PayPal:

We accept hot lunch order payments through PayPal (www.paypal.com).

Until further notice, cheque or cash payments will be accepted by printing the order remittance form and submitting the completed form, along with payment, in the PAC order box in the main office.

You can either pay with a credit card as a PayPal guest (Visa, Mastercard or Amex), or set up your own PayPal account in order to transfer funds from your banking account.

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your orders for the remainder of the year should be quick and simple.